



The Children's Aid Society of Ottawa | La Société de l'aide à l'enfance d'Ottawa

CHILD PROTECTION SUPERVISOR - WEST INTEGRATED TEAM - (Permanent full time position)

The Children's Aid Society (CAS) of Ottawa is committed to protecting the children and youth of our community from abuse and neglect. We work in collaboration with community partners to ensure their well-being and to strengthen the capacity of families and the communities in which they live.

This is an exciting opportunity to work under solid visionary leadership as part of a dynamic and committed management team within the third largest Children's Aid Society of Ontario. The successful incumbent will be supervising approximately 7 child protection workers and will be one of the assigned supervisors to oversee the quality of service to a team carrying responsibilities for intake, ongoing and children in care services with a specialization in servicing First Nations and Métis clients.

RESPONSIBILITIES:

Reporting to the Director of Services, the Supervisor ensures the effective and appropriate delivery of child protection services, in accordance with the Child and Family Services Act, Ministry Standards and Guidelines, and the Society's Policies and Procedures. In this capacity, the Supervisor's responsibilities will include:

- Supervising, monitoring, coordinating activities of assigned staff; allocate workloads and other duties to child protection workers and support staff;
- Providing sound clinical supervision to staff within the context of applicable legislation and standards;
- Ensuring that all administrative requirements pertaining to client service, including recording of client files and related client data are completed by the team members in an accurate, complete and timely manner and in accordance with Society standards and legislation;
- Contributing to the ongoing review, analysis and evaluation of service/program quality and effectiveness within the department and/or the Society as a whole;
- Participating in human resources activities such as staffing, orientation, training & professional development and performance reviews;
- Participating as required in case review committees, regular departmental meetings and all other management meetings;
- Lead and support several project management initiatives (e.g.: First Nations and Métis forum);
- Liaising and attending meetings with outside institutions and community groups;
- Supporting and facilitating good working relationships within the Society and the community.

REQUIREMENTS:

- BSW, or MSW, or Bachelor's degree with an additional graduate degree in a related field is required.
- Minimum five years of highly satisfactory performance within child welfare and progressively increasing leadership/ responsibility experience.
- Valid Driver's License and access or ownership to a vehicle.
- Ownership of a cellular phone.

COMPETENCIES & SKILLS:

- Knowledge of Child and Family Services Act (CFSA), Ministry standards and guidelines related to child protection and Society policies and procedures is an asset.
- Demonstrated knowledge and application of the Differential Response System in Ontario.
- Sound clinical knowledge of the principles and practice of child welfare.
- Demonstrates knowledge, skills and abilities to work effectively with diverse communities and the Aboriginal community.
- Excellent leadership, planning and organizational skills.
- Strong interpersonal, communication, conflict resolution, creative problem solving and decision making skills.
- Excellent ability to create and maintain positive working relationships.
- Proven ability in using computer software, i.e. MS Office, Lotus Notes, etc.

ASSETS:

- Supervisory experience.
- Experience in working directly with Aboriginal children and families.
- Bilingualism in both official languages (English & French).

SALARY: Level 10 - Commensurate with skills and/or experience.

We offer a competitive salary range of \$57,987 to \$78,488, commensurate with experience. We also offer generous leave provisions (such as 4 weeks of vacation after 1 year of service). Our modern workplace has excellent physical amenities including a fully equipped gym, free parking and a cafeteria. All successful candidates will benefit from a comprehensive orientation, innovative training programs, quality supervision and recognition of contributions.

If you are interested in this job opportunity, please apply on-line on our website at <http://www.casott.on.ca/en/careers/opportunities/> **before 11:59 p.m., on Monday, July 11, 2016.**

We thank all applicants for their interest in The Children's Aid Society of Ottawa but we will only contact those selected for an interview.

CASO is committed to a candidate selection process and work environment that is inclusive and barrier free. In order to ensure candidates are assessed in a fair and equitable manner, accommodations will be provided to prospective employees in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) and the Ontario Human Rights Code.

The Children's Aid Society of Ottawa is dedicated to building a workforce that reflects the diversity of the community in which we live in and serve. The Society encourages applications from all qualified individuals.

Ottawa has been voted one of the best places to live in Canada, and as the Nation's capital it has lots to offer. Whether you have a young family, or are an outdoor adventurer, Ottawa is the perfect place for you! Visit <http://www.ottawatourism.ca/en/> for more information.